

## SCHOOL NAME

# SCHOOL/PARENT/FAMILY ENGAGEMENT COMPACT/POLICY

*Whispering Forest Elementary School administration, faculty, staff and parents/families of students participating in activities, services, and programs funded by Title I, Part A of the Every Student Succeeds Act (ESSA) agree that this compact outlines how the parents/families, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents/families will build and develop a partnership that will help children achieve the State's high standards.*

*This school-parent compact is in effect during school year 2017-2018.*

### School Responsibilities

**Whispering Forest Elementary will:**

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**
- 2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be individually scheduled by the teacher.
- 3. Provide parents/families with frequent reports on their children's progress.** Specifically, the school will provide reports as follows: daily as needed, weekly in the test folder, and quarterly through interims and report cards.
- 4. Provide parents/families reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows: before and after school, during planning periods by appointment.
- 5. Provide parents/families opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows: our PTA, through school functions such as Fall Fest, Fun in the Forest, and Literacy Celebrations.

## **Parent/Family Responsibilities**

**We, as parents/families, will support our children's learning in the following ways:**

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring amount of television their children watch.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent/family representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*

## **Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Do my homework every day and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

## **Additional Required School Responsibilities**

Whispering Forest Elementary will:

1. Involve parents/families in the planning, review, and improvement of the school's parent/family engagement policy, in an organized, ongoing, and timely way.
2. Involve parents/families in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.

3. Hold an annual meeting to inform parents/families of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents/families to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents/families, and will offer a flexible number of additional Parent/Family engagement meetings, such as in the morning or evening, so that as many parents/families as possible are able to attend. The school will invite to this meeting all parents/families of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents/families of participating students in an understandable and uniform format, including alternative formats upon the request of parents/families with disabilities, and, to the extent practicable, in a language that parents/families can understand.
5. Provide to parents/families of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents/families, provide opportunities for regular meetings for parents/families to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not state licensed/certified for grade level and subject.

### **Optional School Responsibilities**

To help build and develop a partnership with parents/families to help their children achieve the State's high academic standards, Whispering Forest Elementary will:

1. Recommend to the local educational agency (LEA), the names of parents/families of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.

2. Notify parents/families of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing Parent/Family engagement activities in section 1116 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents/families of students and to appropriate private school officials or representatives.

## **NOTES FOR COMPLETING THE SCHOOL/PARENT COMPACT**

*Each school receiving funds under Title I, Part A of the Every Student Succeeds Act (ESSA) must develop a written school-parent compact jointly with parents/families for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school's written Parent/Family engagement policy developed by the school and parents/families under section 1118(b) of the ESEA. The compact must outline how parents/families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents/families will build and develop a partnership to help children achieve the State's high standards.*

*Schools and parents/families may use the sample template below as a framework for the information to be included in their school-parent compact. Schools and parents/families are not required to follow this sample template or framework, but if they MUST include all of the bolded items listed under "Required School-Parent Compact Provisions", in order to cover all of the information required by section 1118(d) to be in the school-parent compact. Schools and parents/families, in consultation with students, are encouraged to include other relevant and agreed upon activities and actions as well that will support effective Parent/Family engagement and strengthen student academic achievement.*

*The section entitled School Responsibilities on Page 1 IS REQUIRED. Under each numbered item explain how the item will be carried out at your school.*

*The section entitled Parent Responsibilities on Page 2 IS REQUIRED. You may add to or adjust the bullets provided in order to fit your school situation.*

*The section entitled Student Responsibilities on Page 2 IS OPTIONAL. If you are not going to use this section, delete it. If you do use it, you may add to or adjust the bullets provided in order to fit your school situation.*

*The section entitled Additional Required School Responsibilities on Page 3 DOES NOT HAVE TO BE INCLUDED in the Compact/Policy. However, THESE RESPONSIBILITIES MUST BE CARRIED OUT BY EACH SCHOOL AND DOCUMENTATION MUST BE MAINTAINED THAT THEY HAVE BEEN CARRIED OUT.*

*The section entitled Additional Optional School Responsibilities IS OPTIONAL. Your school may delete or include some or all of the items.*